



**The Honorable Maryellen O'Shaughnessy**  
Franklin County Clerk of Courts

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— FOR IMMEDIATE RELEASE —

**Auto Title Branches to Close for Statewide System Updates**

Columbus, Ohio (Dec. 6, 2016) — Franklin County Clerk of Courts Maryellen O'Shaughnessy has announced extended closures for the four Columbus-area Auto Title offices in late December 2016 to allow for necessary updates to statewide titling systems. The system-related closures are in addition to previously scheduled holiday closures.

Auto Title offices will be closed on the following dates:

- Saturday, Dec. 24, 2016
- Sunday, Dec. 25, 2016
- Monday, Dec. 26, 2016
- Friday, Dec. 30, 2016
- Saturday, Dec. 31, 2016
- Sunday, Jan. 1, 2017
- Monday, Jan. 2, 2017

Auto Title offices will observe special hours for these specific dates:

- Thursday, Dec. 29, 2016 (open 8 a.m. – 3 p.m. only)
- Tuesday, Jan. 3 (open 10 a.m. – 5 p.m. only)

For all other dates, normal business hours apply. Customers should plan to conduct all necessary Auto Title business with these scheduled closures in mind at one of the following Auto Title locations:

(The following offices' normal business hours: Open M - F 8 a.m. to 5 p.m., Sat. 8 a.m. to noon.)

- **Auto Title North** - 980 Morse Rd.
- **Auto Title East** in the Alum Creek Service Center - 1583 Alum Creek Dr.
- **Auto Title West** in the Hollywood Plaza Shopping Center - 4153 W. Broad St.

(Normal business hours for this branch only: Open M - F 8 a.m. to 5 p.m., closed Saturdays.)

- **Auto Title South** in the Great Southern Shopping Center - 45 Great Southern Blvd.

For questions, please contact a dedicated Deputy Clerk at the details provided below.

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The Franklin County Clerk of Courts' functions include: receiving, receipting, managing and retaining all legal documents filed through the Court of Common Pleas and 10<sup>th</sup> District Court of Appeals; processing vehicular titles; processing U.S. Passport applications; and, recording notaries public's commissions. Staff goals are to be courteous, timely, and accurate in their daily responsibilities. Visit <http://Clerk.FranklinCountyOhio.gov> for more information.